



ST IVO SCHOOL

ICT Technician – Person Specification

37 hours a week, term time plus ten days during school holidays/Professional Days (by negotiation)

Reports to: ICT Technical Resource Manager

	Essential	Desirable
Personal qualities & skills	Team player Able to prioritise own workload Able to communicate effectively with students, staff and outside agencies (using non-technical language etc) Able to problem solve	
Working with children	Understanding of importance of maintaining a professional relationship with students	Experience working in a school/with 11 – 18 year olds
ICT skills	Good general knowledge of Microsoft packages including Operating Systems (Windows XP, Windows 7, Windows Server 2003/2008) and Office packages (Office 2003/2007) Experience setting up and maintaining a variety of hardware – PCs, printers, laptops etc. Experience installing software packages General understanding of network infrastructure Experience of finding, diagnosing and resolving faults, both with hardware and software	Experience with and/or knowledge of programming languages such as .Net, PHP, Ajax, Javascript Knowledge of Windows Server 2003/2008 inbuilt functionality. Experience with and/or knowledge of MIS systems such as SIMs